AGENCY NAME:	SC CONSERVATION BANK						
AGENCY CODE:	P400	SECTION:	53				

Fiscal Year 2016-2017 **Accountability Report**

SUBMISSION FORM

AGENCY MISSION	To improve the quality of life in South Carolina through the conservation of significant natural resource lands, wetlands, historical properties, archeological sites, and urban parks.
Agency Vision	The SC Conservation Bank's vision is to improve the quality of life in South Carolina for current and future generations by conserving, preserving and protecting significant natural resource areas and wildlife habitats; water quality; forest lands; farmlands, especially family farms significant historical and archaeological sites; enhance public access for outdoor recreation and preserve traditional uses such as hunting, fishing, and other types of outdoor recreation; and t encourage cooperation and innovative partnerships among private landowners, state agencies municipalities, and non-profit organizations.

Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

	Yes	No
RESTRUCTURING		
RECOMMENDATIONS:		

Please identify your agency's preferred contacts for this year's accountability report.

	Name	Phone	Email
PRIMARY CONTACT:	Marvin N. Davant	803-917-0634	Marvin.Davant@sccbank.sc.gov
SECONDARY CONTACT:	Amber J. Larck	803-734-3883	Amber.Jordan@sccbank.sc.gov

I have reviewed and approved the enclosed FY 2016-2017 Accountability Report, which is complete and accurate to the extent of my knowledge. , 1 , N

AGENCY DIRECTOR (SIGN AND DATE):	The AD SIDIN
(Type or Print Name):	Marvin N. Davant
BOARD/CMSN. CHAIR (SIGN AND DATE):	James W. Roguerrow 9/14/17
(TYPE OR PRINT NAME):	James Roquemore

AGENCY NAME:	SC CONSERVATION BANK						
AGENCY CODE:	P400	SECTION:	53				

Fiscal Year 2016-2017 **Accountability Report**

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(TYPE OR PRINT NAME):	James Roquemore

A	gency Name:			SC CONSERVATION BANK		Fiscal Year 2017-2018
_						Accountability Report
	Agency Code:	P4	100	Section:	53	
		14	_			Strategic Planning Template
Туре	Goal	<u>Item #</u> Strat	Object	Associated Enterprise Objective		Description
G	1			Government and Citizens	To establish sustainable amo	unts of diverse habitat reflecting the values of SC citizens
S		1.1				mprove the abundance & distribution of conserved properties
0			1.1.1			mulatively conserved 7,112 acres of diverse habitat during FY 2016-17
G	2			Government and Citizens	To enhance the use & enjoyr	nent of conserved habitats consistent with the mission of the Conservation Bank Act
S		2.1			To increase the distributi	on, number & types of opportunities for use of conserved habitats and develop & maintain an inventory of conserved
0			2.1.1		The Bank funded 17 r	new sites of significant natural resources which are distributed statewide.
G	3			Education, Training, and Human Development	To improve public awareness	s & understanding of resource management issues & increase opportunities to participate in the process.
S		3.1			Attend joint conferences	and speaking engagements to explain the process and how it works.
0			3.1.1		To have an informed	& supportive public that has ownership in both conservation practices and benefits.
S		3.2			Implement and meet tec	hnical review & focus groups
0			3.2.1		To have an informed	& support from various land trusts, state agencies and non-profit groups.
S		3.3			Implement a Legislative I	Education Outreach Program with field trips to grant sites.
0			3.3.1		The Bank attended n	imerous meetings informing the General Assembly as to the benefits of the conservation practices.
G	4			Public Infrastructure and Economic Development	To develop & maintain effect	tive & supportive partnerships that enable the Bank and its partners to reach mutual conservation goals.
S		4.1			Hold quarterly meetings	between the Bank and qualified entities and create communications link through the website
0			4.1.1		To increase successfu	l projects & programs that involves colloborative partnerships
G	5			Government and Citizens	To develop and maintain effe	ective support and planning systems
S		5.1			Design & implement awa	rd criteria for the grant application and website updates
0			5.1.1		To continue to use an	effective criteria award priority system for conservation proposals
S		5.2			Establish and update sys	tem on the accomplishments of stakeholders
0			5.2.1		Updating the website	continually when new grant awards are approved by the Board
S		5.3			Report at regular Board r	neetings on budget planning and allocating of funds
0			5.3.1		To develop strategy f	or an integerated business & budget planning system to guide the agency in allocating services & resources.
S		5.4			Heir's Property with cons	ervation easements
0			5.4.1		To develop a tracking	system on heir's property
S		5.5			Ongoing updates for focu	is groups, technical review panels and stakeholders on issues involving the Bank.
0			5.5.1		To provide current inj	formation to working focus groups & technical review panels to advise the agency on issues
0			5.5.2		To provide stakeholde	ers input into the process
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Agency Name: SC CONSERVATION BANK										Fiscal Year 2016-2017
Agency Code:	P400		Section:	053						Accountability Report
Item	Performance Measure	Last Value	Current Target	Current Value	Future Target	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)	Performance Measurement Template Meaningful Use of Measure
1	Number of grant awards for conservation easements or fee simple purchases throughout the State	287,966	Value 100.00%	288,070	Value 300,000	July 1 - June 30	Biannual Conservation Bank Board meetings and minutes	Based on the number of applications		
2	Number of counties throughout South Carolina with grant awards	44	45	45	46	July 1 - June 30	SC Conservation Bank Board Minutes	Based on the number of applications reviewed by the SC Conservation Bank Board	all goals & objectives	
3	Number of focus group meetings attended	4	4	4	4	July 1 - June 30	Meeting minutes submitted by the Land Trusts & Executive Director Report	Based on quarterly meetings set by the Land Trusts and other entities	all goals & objectives	

Agency Name:	SC CONSERVATION BANK						Fiscal Year 2016-2017 Accountability Report	
Agency Code:	P400	Section:	053					Accountability Report
								Program Template
Program/Title	Purpose	General	<u>FY 2016-17 Exper</u> Other	nditures (Actual) Federal	TOTAL	<u>FY 2017-18 Expenditures (Projected)</u> General Other Federal	TOTAL	Associated Objective(s)
I. Administration	To conserve significant properties in SC by conservation easements, low interest loans and purchase of title and the administration of routine office operating expenses and legal services for the year		\$ 14,916,476		5 14,916,476	\$ 10,204,438 \$	10,204,438	all goals & objectives
II. Employer Benefits	State Employer Contributions		\$ 71,451		5 71,451			all goals & objectives
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Agency Name:	SC CONSERVATION BANK					Fiscal Year 2016-2017
Agency Code:	P400	Section:	053			Accountability Report
ltem #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who (customer) the agency must or may serve? (Y/N)	Legal Standards Template Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N)
1	SC Code 48-59-10 et seq	State	Statute	Established & statutorily required to accept & review land conservation easements and make grants and loans to qualified public and private entities to acquire interests in real property for the purpose of improving the quality of life in SC by permanently protecting farmlands, forestlands, wetlands, openlands, urban parks, historic sites and natural resources.	Yes	Yes
2	SC Code 12-24-95	State	Statute	Statutorily directs the SCCB to receive twenty-five cents of every dollar thirty cents from the deed stamp recording fee for the purpose of accepting and reviewing land conservation easements and making grants and loans to qualified public and private entities to acquire interests in real property for the purpose of improving the quality of life in SC by permanently preserving & protecting farmlands, forestlands, wetlands, openlands, historic sites, archaeological sites, urban parks & natural resources.	Yes	Yes
3	SC Code 12-24-97	State	Statute	Establishes when the SCCB started receiving funding; how long they would receive funding and if the SCCB Act is repealed where the funding would be redirected	Yes	Yes
4	SC Act 97 of 2017, § 53.1	State	Proviso	Establishes \$283,916 from General Funds for the SCCB to cover general operating expenses in Fiscal Year 2017-2018. The total adjusted appropriations are \$287,030.	No	No
5	SC Act 97 of 2017, § 117.129	State	Proviso	Establishes when an application is received from SCDNR & approved by the SCCB Board \$2 million will be transferred to SCDNR for state match for Pittman-Robertson Wildlife Restoration Funds.	Yes	Yes
6	SC Act 97 of 2017, § 117.130	State	Proviso	Establishes when an application is received from SCDNR & approved by the SCCB Board \$1 million is transferred to SCDNR for state match for North American Conservation Act funds	Yes	Yes
7	SC Act 97 of 2017, § 118.14 (6)	State	Proviso	Establishes (-\$6,640,817) from Fiscal Year 2016-17 SCCB Carry Forward to be a source of nonrecurring revenue for the General Fund.	No	No
8	SC Act 97 of 2017, § 118.14 (18)	State	Proviso	Establishes \$5,000,000 in appropriations for Fiscal Year 2017-2018 to the SCCB as nonrecurring revenue from the General Fund.	No	No
9	SC Act 98 of 2017, § 1 (7)	State	Proviso	Established \$5,000,000 in appropriations for Fiscal Year 2017-2018 to the SCCB from the Capital Reserve Fund.	No	No

Agency Name	Agency Name: SC CONSERVATION BANK			Fiscal Year 2016-201 Accountability Report			
Agency Code	e: P400 Section:	53]	Customer Template			
Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<u>Specify only for the following Segments:</u> (1) <u>Industry:</u> Name; (2) <u>Professional Organization:</u> Name; (3) <u>Public:</u> Demographics.			
Executive	This office is responsible for overseeing and distribution of grant funds to conserve significant properties in SC by conservation easements, low interest loans and purchase of title and the administration of routine office operating expenses and legal services for the year	Established to accept and review land conservation easements & make grants and loans to qualified public and private entities to acquire interests in real estate for the purpose of improving the quality of life in SC by permanently conserving, preserving & protecting farmlands, forestlands, wetlands, openlands, urban parks, historic sites archaeological sites & natural resources	Executive Branch/State Agencies	(1) State Agencies, Land Trusts, NGOs & 501(c)(3) Non-profit Organizations; (2) SC Land Trust Network; (3) General Public			

Agency Name:	SC CONSERVA	TION BANK		Fiscal Year 2016-2017	
Agency Code:	P400 Section	053		Accountability Report	
Name of Partner Entity	Type of Partner Entity	Descriptio	n of Partnership	Partner Template Associated Objective(s)	
SC Dept of Natural Resources	State Government	To work in conjunction with the er within budgetary limitations for th	ntity to identify and provide funding ne conservation of significant lands efits to the environment, the economy	All goals & objectives	
SC Parks Recreation & Tourism	State Government	within budgetary limitations for th	ntity to identify and provide funding ne conservation of significant lands efits to the environment, the economy f life in SC statewide.	All goals & objectives	
SC Forestry Commission	State Government	To work in conjunction with the entity to identify and provide funding within budgetary limitations for the conservation of significant lands contributing important public benefits to the environment, the economy and improvement of the quality of life in SC statewide.		All goals & objectives	
SC Land Trust Network	Non-Governmental Organization	within budgetary limitations for th	ntity to identify and provide funding ne conservation of significant lands efits to the environment, the economy f life in SC statewide.	All goals & objectives	
SC Soil & Water Conservation Districts	Federal Government	within budgetary limitations for th	ntity to identify and provide funding ne conservation of significant lands efits to the environment, the economy f life in SC statewide.	All goals & objectives	
Non-profit Organizations	Non-Governmental Organization	within budgetary limitations for th	ntity to identify and provide funding ne conservation of significant lands efits to the environment, the economy i life in SC statewide.	All goals & objectives	

Agency Name:	SC CONSERVATION BANK			

P400

Agency Code:

Section:

053

Fiscal Year 2016-2017 Accountability Report

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Report Template

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Item	Report Name	Name of Entity Requesting the Report	Type of Entity	Reporting Frequency	Submission Date (MM/DD/YYYY)	Summary of Information Requested in the Report	Method to Access the Report
1	State Financial Audit	State Auditor	State	Annually	September 15, 2017	Provides annual financial reporting to State Auditor	
2	IT Security Policy & GAP Reporting	Dept of Administration/DIS/DTO	State	Annually	July 18, 2017	Provides annual IT security reporting to DOA/DIS/DTO	
3	Accountability Report	Executive Office of Budget	State	Annually	September 15, 2017	Provides annual report to the Governor & General Assembly of expenditures and prospective goals, strategies & objective	
4.1	GAAP Report-Master Reporting Pkg	Comptroller General	State	Annually	July 7, 2017	Provides CG's Office of various financial reports to be submitted annually	
4.2	GAAP Report-Operating Leases Report	Comptroller General	State	Annually	July 31, 2017	Provides CG's Office with financial report of all agency operating leases	
4.3	GAAP Report-Subsequent Events Reporting	Comptroller General	State	Annually	October 23, 2017	Provides CG's Office with notice of any changes that may have occurred once all annual financial reporting has been completed	
4.4	GAAP Report-Fund Balance Report	Comptroller General	State	Annually	August 18, 2017	Provides CG's Office with all funds that activity during the fiscal year	
5	Minority Business Enterprise Utilization Plan	Office of Small & Minority Business Contracting	State	Annually	July 20, 2017	Provides OSMBCC annual report of utilization of small & minority businesses in procurement related matters	
6	SC Recovery Audit 2016	State Fiscal Accountability Authority Procurement Office	State	Annually	September 13, 2016	Provides the General Assmebly a report to detect document & recover overpayments an erroneous payments to vendors	
7	Payroll Report	SC State Accident Fund	State	Annually	July 18, 2017	Report to SAF of updated employee info for Worker's Compensation Insurance Coverage	
8	Tort Liability Report	B&C Board-IRF	State	Annually	December 14, 2016	Report to IRF for tort liability insurance coverage	
9	Job Openings & Labor Turnover Report	US Dept of Labor	Federal	Monthly	August 3, 2016	Report to USDOL number of employees on staff, if any new postings or any terminations. Requested by phone monthly.	

Agency Name		SC CONSERVATION BA	Fiscal Year 2016-2017	
				Accountability Report
Agency Code:	P400	Section:	053	External Review Template
Item	Name of Entity Conducted External Review	Type of Entity	External Review Timeline (MM/DD/YYYY to MM/DD/YYYY)	Method to Access the External Review Report
1	State Auditor	State	07/25/2017 to 08/28/2017	Online - State Auditor's Office
2	Legislative Audit Council	State	04/14/2016 to 02/16/2017	Online - Legislative Audit Council